



NIGERIA CHRISTIAN PILGRIM COMMISSION

THE PRESIDENCY

Plot 1348 A03 Cadastral Zone Ahmadu Bello Way, Garki II, Abuja.
www.ncpc.gov.ng

Ref.: NCPC/LEG/23/I

February 6, 2017.

Program Officer,
Public & Private Development Centre,
Plot 184, Cadastral Zone A6,
SCCN House,
Ademola Adetokunbo Crescent,
Wuse II – Abuja.

RE: FREEDOM OF INFORMATION (FOI) REQUEST FOR:

(A) RECORDS OF PAYMENT FOR CAPITAL PROJECTS RELEASED TO THE NIGERIA CHRISTIAN PILGRIM COMMISSION IN THE YEAR 2016

(B) LIST OF CONTRACT AWARDED BY THE NIGERIA CHRISTIAN PILGRIM COMMISSION IN THE YEAR 2016

(C) THE PROCUREMENT PLAN WITHIN ITS APPROVAL THRESHOLD FOR THE YEAR 2017

Reference to your letter dated 25th January, 2017 on the above subject matter.

You may wish to note that the 2016 financial year is still in effect and the procurement process is still on going. However, you may write the Bureau of Public Procurement for details of procurement proceedings as the Nigeria Christian Pilgrims Commission is mandated by Section 16(13) of the Procurement Act, 2007 to transmit all procurement records, including but not limited to the request in your letter not later than three (3) months after the end of the financial year to the Bureau.

You may wish to refer to Section 5 of the Procurement Act, 2007 on the functions of the Bureau of Public Procurement, taking cognizance of subsection (i) and (r) on information regarding Procurement Plan and Procurement Records, respectively.

Kindly find attached copies of the 2016 advertisement which has been made available to the public for your information.

Accept the warm regards of the Executive Secretary.


Simon, Agenyi
Head (Procurement Unit)
For: Executive Secretary.



**NIGERIAN CHRISTIAN PILGRIM COMMISSION
THE PRESIDENCY**

**INVITATION TO TENDER FOR PROJECTS UNDER
2016 CAPITAL APPROPRIATION**

1.0 INTRODUCTION:

The Nigerian Christian Pilgrim Commission (NCPC) hereby invites applications from reputable and interested Contractors with relevant cognate experience to tender for 2016 Capital Projects.

2.0 PROJECT LOTS:

The project/Score of work are as listed below;
LOT 1: CONSULTANCY

- Computer Software Acquisition
- Operation Cost of Programme
- Supply of Security Equipment

LOT 2: GOODS

- Supply of Office Furniture
- Supply of Photocopying Machine
- Supply of Computer
- Supply of Shredding Machine
- Supply of Scanners
- Supply of Computer Printers.

3.0 ELIGIBILITY REQUIREMENTS:

Interested relevant companies must submit basic requirements that include but not limited to the following:

- Evidence of Company Registration with Corporate Affairs Commission (CAC) with Memorandum/Articles of Association;
 - Tax Clearance Certificates for the Last 3 years (2013, 2014 & 2015);
 - Evidence of VAT Registration (and Remittances if applicable);
 - Evidence of Registrations with: PENCOR (and Remittances if applicable), Industrial Training Fund (ITF)/Compliance Certificate; and National Social Insurance Trust Fund (NSITF).
 - Current Sworn Affidavit that: the company is not in receivership, insolvent or bankrupt; does not have a Director who has been convicted by any court of law in Nigeria or abroad, for fraud; no Officer of NCPC or BPP is a stakeholder or has any form of pecuniary interest in the bidding company; that all submitted documents in respect of this Tender are True and correct;
 - Evidence of Financial Reporting Council (FRC) of Nigeria Registration Certificate of will be an advantage;
 - Annual Auditors Report for the last 3 years (2013, 2014 & 2015);
 - Advance Payment Guarantee (APG) from bidding company's Banker;
 - Evidence of past experiences in similar jobs, including letters of award and completion;
 - Presentation of company profile shall also be an advantage.
- Any other relevant information.

3.1 COLLECTION OF TENDER DOCUMENTS:

Interested companies shall, on payment of a non-refundable fee of N10,000.00 in favour of Nigeria Christian Pilgrim Commission through TSA/Remita Account, CBN collect Tender Documents from Office of the Head Procurement, Nigerian Christian Pilgrim Commission, Plot 1348 Cadastral Zone A03, Ahmadu Bello Way, Garki 2, Abuja. Collection shall commence on 28th July, 2016.

4.0 SUBMISSION OF DOCUMENTS:

Completed tenders documents must be neatly bound and sealed in two separate envelopes clearly marked, at the top right corner of each of the two envelopes with the title of the project. E.g. Technical Bid for Lot 1: Computer Software Acquisition and Financial Bid for Lot 1: Computer Software Acquisition. Both envelopes shall then be put in a larger envelope clearly marked at the top right corner as Technical & Financial Bids for: name of Lot for which a company is being bidding, and addressed to: **The Office of the Head, Procurement, Nigerian Christian Pilgrim Commission, Plot 1348 Cadastral Zone A03, Ahmadu Bello Way, Garki 2, Abuja, not later than 12:00noon on 8th September, 2016.**

- All received tenders shall be opened immediately after close of submission, in the Conference Hall, 3rd Floor of Pilgrims' Reception Centre, NCPC Headquarters, Abuja, in the presence of bidders' representatives, observers and the general public.
- All inquiries should be directed to the above mentioned Office of the Head, Procurement or via Email. ncpcprocurement@gmail.com

5.0 DISCLAIMER AND CONCLUSION:

- This advertisement is published for information purposes only and does not constitute an offer by the Commission to transact with any party for the project, nor does it constitute a commitment or obligation on the part of the Commission to procure concession services.;
- Any bid submitted after the Closing date (8th September, 2016 at 12:00noon) shall be disqualified.
- The Commission will not be responsible for any costs or expenses incurred by any interested party (ies) in connection with any response to this invitation and/or the preparation or submission in response to an inquiry.
- The Commission is not bound to shortlist any bidder and reserves the right to annul the selection process at any time without incurring any liabilities and assigning any reason thereof.

Signed:
UJA TOR UJA
Executive Secretary (NCPC)



**NATIONAL HOSPITAL ABUJA
(Procurement and Tenders Division)**

INVITATION FOR PRE-QUALIFICATION AND TENDER FOR 2016 PROJECT

1.0 The National Hospital, Abuja intends to execute the approved Capital Project in the Year 2016 and hereby invites competent, experienced and reputable Companies to submit quotation after obtaining the Tender documents from the TENDER'S DIVISION, National Hospital, Abuja at the cost of N10,000.00 only.

Payment for the Tender documents should be made to the Hospital TSA Account (available from the Director of Finance & Accounts) and the receipt submitted to the Tenders Division for issuance of the tender documents.

2.0 Proposed Project:

- Lot 1: Construction, Supply and Installation of Medical Gas Plant that will be in conformity with the existing piping of the National Cancer and Radiotherapy Centre, National Hospital Abuja

3.0 Qualification Requirements:

Interested Companies are required to submit the following documents with their bids/quotations:

- Evidence of Registration on the Bureau of Public Procurement's National Database of Contractors, Consultants and Service Providers by inclusion of Interim Registration Report issued by the BPP
- Evidence of Incorporation with Corporate Affairs Commission (CAC)
- Evidence of Tax Clearance Certificate for the past 3 years
- Evidence of PENCOR Registration and Remittance
- Evidence of Compliance with ITF Registration
- Evidence of Audited Accounts for the past 3 years
- Evidence of Financial Capability/Banking Support
- List of Key Personnel showing their experience and Technical qualification
- Evidence of three (3) similar projects executed in the past five (5) years.

4.0 Collection of Bid Documents:

Bid documents for the above (2.0a) will be made available from 8th August 2016 at the Tenders Office (Room D.0.14)

5.0 Submission of Bid:

All applications with relevant documents are to be submitted in a sealed 15" x 9.5" envelope marked appropriately at the left hand corner e.g. "Tender for Construction, Supply and Installation of Medical Gas Plant - LOT 1" and addressed to:

**The Chief Medical Director
National Hospital
Plot 132 Central District (Phase II)
P. M. B. 425 Garki, Abuja**

and to reach him on or before **12 Noon, 26th September 2016**. The bids documents received shall be open on the same day at **12 Noon** at the Boardroom, National Hospital, Abuja. All Tenderers and the general public are invited to attend the exercise.

Signed
(Management)



NIGERIAN CHRISTIAN PILGRIM COMMISSION
THE PRESIDENCY

RE: INVITATION TO TENDER

RE: TENDER FOR (LOT 1) COMPUTER SOFTWARE ACQUISITION, OPERATION COST OF PROGRAMME AND (LOT 2) SUPPLY OF OFFICE FURNITURE, SUPPLY OF PHOTOCOPIING MACHINE, SUPPLY OF COMPUTERS, SUPPLY OF SHREDDING MACHINE, SUPPLY OF SCANNERS, SUPPLY OF COMPUTER PRINTERS AND SUPPLY OF SECURITY EQUIPMENT

ADDENDUM

Further to the Nigerian Christian Pilgrim Commission (NCPC)'s advertisement in the Federal Tenders Journal of Monday, August 8 – Sunday, August 21, 2016 edition inviting applications from reputable and interested Contractors with cognate experience to tender for the execution of its 2016 Capital Projects, the Commission hereby requests the following from prospective tenderers:

2. (A) Tax Clearance Certificate (TCC) issued by the Federal Inland Revenue Service in line with the provision of section 16 (6) (d) of the Public Procurement Act 2007 which requires all bidders to fulfil all obligations in the payment of taxes.
- (B) Interim Registration Report (IRR) as evidence of registration on the Bureau of Public Procurement (BPP) National Database of Contractors, Consultants and Service - Providers.
- (C) Evidence of compliance with Pension Commission Act (PENCOM Certificate of compliance); Certificate of compliance with ITF and NSITF.
- (D) Evidence of Company Registration with Corporate Affairs Commission (CAC) with Memorandum / Article of Association.
- (E) Evidence of Financial Reporting Council (FRC) of Nigeria. (Registration Certificate would be of an advantage).
- (F) Evidence of past experience in similar jobs including letter of award and completion.
- (G) Current sworn affidavit that the Company is not in receivership, insolvent or bankrupt, that the Company does not have a Director who has been convicted by Court of law in Nigeria or abroad, for fraud. No Officer of NCPC or BPP is a stakeholder or has any form of pecuniary interest in the bidding Company, that all submitted documents in respect of this tender are true and correct.
- (H) Annual Audited Report for the last 3 years (2013, 2014 and 2015).
- (I) Presentation of Company profile shall also be an advantage.
- (J) Tender documents would be opened immediately following the submission deadline on Monday, 22nd September, 2016 by 12.00 noon at the Office of the Head, Procurement, Nigerian Christian Pilgrim Commission, Plot 1348, Cadastral Zone A03, Ahmadu Bello Way, Garki 2, Abuja.

3. All other information remain the same.